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2 **LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS**

3 Regular Meeting of the Gaming Board of Directors

4 Odawa Casino Resort

5 Petoskey, MI 49770

6 August 13, 2010

7 **Open Session**

8
9 Meeting called to order at 1:00 p.m.

10 Directors Present:

11 Chairperson Carol Mc Fall

12 Vice Chairperson Judy Pierzynowski

13 Treasurer/Secretary Sheran Patton

14 Staff Present:

15 Catherine Portman, Gaming Board Executive Office Manager

16 OCR Staff Present:

17 General Manager David Wolf

18
19
20 Motion made by Vice Chairperson Pierzynowski and supported by
21 Treasurer/Secretary Patton to adopt the agenda for 08.13.10. Vote 3 yes. 0 no.
22 0 abstained. 0 absent. Motion carried.

23
24 Motion made by Chairperson Mc Fall and supported by Treasurer/Secretary
25 Patton to approve the Gaming Board of Directors Regular Open Session Meeting
26 Minutes of 07.30.10. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

27
28 Public comment opens at 1:05 p.m. No comments.

29 Public comment closes at 1:05 p.m.

30
31 Motion made by Vice Chairperson Pierzynowski and supported by
32 Treasurer/Secretary Patton to approve revision policy change # 1170 to Quill Box
33 – G2G – Header Change throughout from Gift Shop to Quill Box/G2G. Vote 3
34 yes. 0 no. 0 abstained. 0 absent. Motion carried.

35
36 Motion made by Vice Chairperson Pierzynowski and supported by
37 Treasurer/Secretary Patton to approve revision policy change #1165 to
38 Hospitality Sect. D: Cash Handling, Part B: Hospitality Cashier Cash Handling.
39 Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

40
41 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
42 Pierzynowski to approve policy change to Hospitality Sect. D, Part A: Self
43 Banked Servers. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

44
45 Motion made by Chairperson Mc Fall and supported by Vice Chairperson
46 Pierzynowski to approve revision policy change #1169 to Wardrobe, Sect. A.,
47 Part H: Found Money – Delete Tito's to bring policy into line with all other
48 departments. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

1 Motion made by Treasurer/Secretary Patton and supported by Chairperson
2 Mc Fall to approve revision policy change #1151 to Security, Sect. D: Emergency
3 Guidelines, Part F: Beverage Controls. Vote 3 yes. 0 no. 0 abstained. 0 absent.
4 Motion carried.

5
6 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
7 Pierzynowski to approve Poker Department Procedural Manual. Vote 3 yes.
8 0 no. 0 abstained. 0 absent. Motion carried.

9
10 Motion made by Treasurer/Secretary Patton and supported by Chairperson
11 Mc Fall to approve revision policy change #1167 to Hotel, Delete Sect: A, C, D,
12 E, F, K, L & N. Property Change to Sect: B – Procedures removed from Sect. H.
13 Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion carried.

14
15 Motion made by Chairperson Mc Fall and supported by Treasurer/Secretary
16 Patton to approve Stipend, Per Diem and Mileage for Gaming Board of Directors
17 to attend the August 21st and August 22nd meeting with Tribal Council. Vote 3
18 yes. 0 no. 0 abstained. 0 absent. Motion carried.

19
20 Treasurer /Secretary Report

21 Tribal Council did a roll call vote on 08.08.10 and approved the GBOD Budget
22 request of an increase of 25,000 which should carry to the end of 2010.

23
24 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
25 Mc Fall to accept the Treasurer verbal report as presented by Treasurer Patton
26 for 08.13.10 as presented by Treasurer Patton. Vote 3 yes. 0 no. 0 abstained.
27 0 absent. Motion carried.

28
29 Chairperson Report

30 Our assistant checked on the status of the investigation against the GBOD which
31 started on February 26, 2010 and when the original documents would be
32 returned such as, Original signed Gaming Board of Directors Meeting Minutes
33 January 2009 to February 2010, Minutes of Closed Session, Emergency, Special
34 Meetings, Phone Polls, the original Personnel Action Form for the HR Director's
35 termination/resignation, the resignation itself, original returned checks for
36 stipends, all documentation that is attached to any and all checks and the
37 information on the former HR Director. We did receive an email from the
38 Prosecutor Lesky that he would be in contact with the Gaming Board before
39 September 1st, 2010.

40
41 Motion made by Vice Chairperson Pierzynowski and supported by
42 Treasurer/Secretary Patton to accept the Chairperson's verbal report as
43 presented by Chairperson Mc Fall for 08.13.10. Vote 3 yes. 0 no. 0 abstained.
44 0 absent. Motion carried.

45
46 Vice Chairpersons Report

47 The posting on the LTBB website is up to date with our minutes. It appears that
48 there were some postings that were overlooked by the Governmental MIS

1 department. Rebecca, the Tribal Chairman's Executive Assistant issued a
2 reminder that it is a law that these minutes get posted.

3
4 Motion made by Treasurer/Secretary Patton and supported by Chairperson
5 Mc Fall to accept the Vice Chairperson's report for 08.13.10 as presented by
6 Vice Chairperson Pierzynowski. Vote 3 yes. 0 no. 0 abstained. 0 absent.
7 Motion carried.

8
9 Executive Office Manager Report

10 I appreciate Rebecca Atkinson – Tribal Chair Executive Assistant for going over
11 the Tribal Government forms with us on June 25th, 1010 and how to process
12 them. It was very helpful.

13
14 Motion made by Treasurer/Secretary Patton and supported by Chairperson
15 Mc Fall to accept the Executive Office Mangers report for 08.13.10 as presented
16 by Executive Office Manager Cathy Portman. Vote 3 yes. 0 no. 0 abstained.
17 0 absent. Motion carried.

18
19 Treasurer/Secretary Patton leaves at 2:04 p.m.

20
21 Motion made by Vice Chairperson Pierzynowski and supported by Chairperson
22 Mc Fall to go into executive session for proprietary information at 2:05 p.m. Vote
23 2 yes. 0 no. 0 abstained. 1 absent (Treasurer/Secretary Patton). Motion
24 carried.

25
26 Treasurer/Secretary Patton arrives at 2:06 p.m.

27
28 Motion made by Treasurer/Secretary Patton and supported by Vice Chairperson
29 Pierzynowski to return to open session 3:09 p.m. Vote 3 yes. 0 no. 0 abstained.
30 0 absent. Motion carried. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion
31 carried.

32
33 Motion made by Treasurer/Secretary Patton and supported by Chairperson
34 Mc Fall to adjourn at 3:12 p.m. Vote 3 yes. 0 no. 0 abstained. 0 absent. Motion
35 carried.

36
37 Quarterly Meeting with Tribal Council on August 22, 2010 at 9:30 a.m.
38 A regular meeting on September 3, 2010 at 10:00 a.m.

39
40 These minutes have been read and approved as written:

41
42 _____ September 03, 2010
43 Sheran Patton, Treasurer/Secretary

44
45 _____ September 03, 2010
46 Carol Mc Fall, Chairperson